

CHEAT SHEET (ARGUS REFERENCE GUIDE)

USING ARGUS WITH BEST PRACTICE:



CHECK INCOMING ARGUS DOCUMENTS:

Go to the "View" menu within Best Practice and click on "Import Investigation Results".
Incoming Argus documents will appear the same as electronic pathology results.

1.

Add the users to
your Argus
Address Book.

ADDING ARGUS USERS TO YOUR ARGUS ADDRESS BOOK:

Anyone you wish to send to using Argus must be in your Argus Address Book.

1. Open Argus Address Manager V5 and Login. (Default username is argus and default password is argus)
2. Click on "Add Addresses".



3. Type in the name (or part name) of the practitioner or practice you'd like to add.

Search Options:

Practice or Practitioner Name Contains

(Alternatively you can use another search option).

4. Click "Search the Argus Users Directory"
5. Click in the checkbox next to the required practitioner(s) name so the box(es) now contains a tick.
6. Click on "Add selected entries to Address Book"
7. Repeat the process to populate your address book with all the practitioners you wish to send to.

2.

Add the users to
your Best
Practice Address
Book.

ADDING ARGUS USERS TO YOUR BEST PRACTICE ADDRESS BOOK:

1. Open your Best Practice Address Book.
2. Replace existing email address with Argus email address.

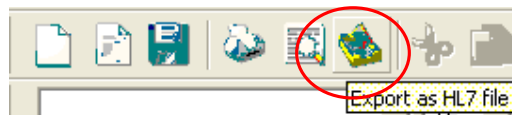
3.

Send the
document using
Best Practice.

SENDING AN ENCRYPTED EMAIL USING ARGUS IN BEST PRACTICE:

1. After typing your letter, click on the "Export as HL7 file" as depicted below.

Your message will have been sent successfully, if the steps above have been followed correctly. If not, an error notification will be sent via email and you will be informed.



Argus Messenger

User: ArgusAdmin

Pass: masterkey

Argus Client

User: _____

Pass: _____

Argus Support:

Phone: (03) 5335 2221

Web: www.argusconnect.com.au